



International Leasing And Financial Services Limited

Printers Building (14th Floor), 5 Rajuk Avenue, Dhaka-1000, Bangladesh.
Phone: 880-2-9559639 (Hunting), Fax: 880-2-9559640, E-mail: info@ifsl.com, ifsl@bangla.net, Web: www.ifsl.com

APPLICATION FOR LEASE/LOAN FACILITY (For Individual)

PERSONAL DETAILS

Name			
Father's Name			
Mother's Name			
Husband's Name			
Permanent Address			
Present Address			
Business Address			
Educational /Technical Qualification			
Contact No		National ID No	
Profession/Occupation		TIN	
Nationality		Date of Birth	

EMPLOYMENT/BUSINESS DETAILS

Details of Present and Past Employments, if applicable

Name of the Company	Nature of Business	Designation	Duration	
			Since	Upto



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Details of Companies where you are a Proprietor/Partner/Director, if applicable

Name of Company	Address	Nature of Business	Associated		Shareholding %
			As	Since	

Please attach separate Sheet, if required.

Details of Bank/NBFI/Insurance Company where you are a Director, if applicable

Sl	Name of Bank/NBFI/Insurance Company	Position	Shareholding (%)

Please attach separate sheet, if required.

INCOME DETAILS

Income Source	Details	Amount
Salary		Tk _____
Business	Name of Business _____	Tk _____
	Name of Business _____	Tk _____
	Name of Business _____	Tk _____
	Location _____	Tk _____
House Rent		
Share/Deposits etc.	Type of Instrument _____	Tk _____
	Type of Instrument _____	Tk _____
Others	Please Specify _____	Tk _____
	_____	Tk _____
Total		Tk _____

Please attach separate sheet, if required.



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FINANCIAL REQUIREMENT DETAILS

Type of Facility : ☐ Lease ☐ Loan
Amount : Tk _____ Repayment Period : _____ months
Purpose : _____

In case of Lease, please provide the following details :

Type of Asset : ☐ Vehicle ☐ Machinery/Equipment
Condition : ☐ New ☐ Reconditioned
Details of Asset : _____
Type/Make/Model : _____
Manufacturer : _____
Supplier : Name _____
If different from manufacturer
Address _____

Place to be installed : _____

Mode of purchase : ☐ Local purchase ☐ Import Time required for delivery _____ days

Unit Cost : _____ No of Units : _____

Total Cost : _____

Please attach separate sheet, if required.

SECURITY DETAILS

Name of the Guarantor	Permanent Address	Present Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Security : _____



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ASSET & LIABILITIES DETAILS

Assets :

<u>Type of Assets</u>	<u>Details</u>	<u>Amount</u>
Cash		
In hand		Tk _____
At Bank	Name of the Bank _____	Tk _____
Fixed Deposit	Name of the Bank _____	Tk _____
Investment		
Bond/Savings Certificate	Type _____	Tk _____
Proprietorship Firm	Name _____	Tk _____
Partnership Firm	Name _____	Tk _____
Private Limited Company	Name _____	Tk _____
Public Limited Company	Name _____	Tk _____
Land and Building		
Agricultural	Area _____ Location _____	Tk _____
Non-Agriculture	Area _____ Location _____	Tk _____
Building	Area _____ Location _____	Tk _____
Vehicles		
Vehicle 1	_____	Tk _____
Vehicle 2	_____	Tk _____
Others (please describe)	_____ _____	Tk _____ Tk _____
Total Assets		Tk _____

Liabilities

<u>Type of Liability</u>	<u>Details</u>	<u>Amount</u>
Personal Loan/Consumer Credit	Bank _____	Tk _____
Housing Loan	Bank _____	Tk _____
Car Loan	Bank _____	Tk _____
Others (Please describe) _____		Tk _____
Total Liabilities		Tk _____

I do hereby declare that the information furnished above, in the application and in the attached annexure/s are true and correct. I undersigned this application remains the property of International Leasing and Financial Services Ltd (ILFSL) where the lease/loan facility is granted or not and ILFSL reserves the right to reject the application at the sole discretion of ILFSL, without stating reason therefore.

Date :

Signature :



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NET WORTH DECLARATION STATEMENT OF GUARANTOR

I hereby inform you that I intend to stand as a guarantor in connection with a lease/loan facility to

and I furnish the following statement with full knowledge the liability to be assumed and knowing that in considering credit to the applicant you will rely on the particulars given below.

PERSONAL DETAILS	
Name	
Father's Name	
Mother's Name	
Husband's Name	
Permanent Address	
Present Address	
Business Address	
Educational/Technical Qualification	
Business Experience	
Telephone & Fax	Tel : Fax :
Profession/Occupation	
National ID No	
TIN	
Nationality	
Date of Birth	



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ASSET AND LIABILITIES STATEMENT

Assets :

<u>Type of Assets</u>	<u>Details</u>	<u>Amount</u>
Cash		
In hand		Tk _____
At Bank	Name of the Bank _____	Tk _____
Fixed Deposit	Name of the Bank _____	Tk _____
Investment		
Bond/Savings Certificate	Type _____	Tk _____
Proprietorship Firm	Name _____	Tk _____
Partnership Firm	Name _____	Tk _____
Private Limited Company	Name _____	Tk _____
Public Limited Company	Name _____	Tk _____
Land and Building		
Agricultural	Area _____ Location _____	Tk _____
Non-Agriculture	Area _____ Location _____	Tk _____
Building	Area _____ Location _____	Tk _____
Vehicles		
Vehicle 1	_____	Tk _____
Vehicle 2	_____	Tk _____
Others (please describe)	_____ _____	Tk _____ Tk _____
Total Assets		Tk _____

Liabilities

<u>Type of Liability</u>	<u>Details</u>	<u>Amount</u>
Personal Loan/Consumer Credit	Bank _____	Tk _____
Housing Loan	Bank _____	Tk _____
Car Loan	Bank _____	Tk _____
Others (Please describe)	_____	Tk _____
Total Liabilities		Tk _____

I certify and affirm that each of the statement given above is true and correct

Date :

Signature :



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Financials

Personal Net worth Statement as on

Liabilities

Assets :

Cash

(a) In hand		Tk _____
(b) With other banks (Savings/Current/FDR/Other)		Tk _____
	Subtotal	Tk _____

Investment

Government Security (BSP/PSP/Others)		Tk _____
Share in Public Ltd Co.		Tk _____
Debenture, Bonds, Life Insurance etc.		Tk _____

Share of Net-worth in

(a) Other Proprietorship		Tk _____
(b) Partnership Firm(s)		Tk _____
(c) Private Limited Co. (s)		Tk _____
	Subtotal	Tk _____

Debtors

Real Estate		Tk _____
Others (Details attached)		Tk _____
	Subtotal	Tk _____

Total Assets

Tk _____

Net Worth



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INCOME DETAILS :

Income (A)

Salary	Tk
Business	Tk
House Rent	Tk
Share/Deposits etc .	Tk

Others :

Bank Interest & Profit from Share	Tk
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Total Income	Tk
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Expenses (B)

House Rent	Tk
Food & Clothing	Tk
Transpiration & Conveyance	Tk
House Maintenance	Tk
Medical Expenses	Tk
Others	Tk

Total Expenses	Tk
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Net Income (Saving) A-B	Tk
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UNDERTAKING

Attachment-Ka

To
The Manager
International Leasing and Financial Services Limited
Printers Building, (14th Floor)
5 Rajuk Avenue
Dhaka 1000, Bangladesh

Subject: **Provision of information on the ownership of companies and their bank liabilities.**

Dear Sir,

I,owner/partner/director/guarantor of, am applying for sanctioning/renewal/rescheduling of a loan in my own name/ aforementioned company's name. My father's name:....., mother's name:....., husband's name(in case of married woman):....., Main (Permanent) address: Street No/Village..... Street Name/PS/Upazilla..... District..... Postal code.....Country....., Additional (Business) address:..... Street No/Village..... Street Name/PS/Upazilla District..... Postal code.....country....., Date of Birth:....., District of Birth:....., Country of Birth:....., National ID Number:....., Other ID documents(Passport/Driving license/Nationality Certificate): ID number.....ID issue date.....ID issue country....., TIN:, Gender: Male/Female, Telephone Number:.....are given for your kind consideration. The list of companies under the ownership of mine along with their bank liability status is given in the following table:

Serial no.	Name of the Company	Main Address	Additional Address	Whether the company is availing any loan or not		
				Yes		No
				Name of the bank/FI	Name of the branch	

Apart from stated above, if any liability in my own name or my company's name is found, I will be bound to obey any decision made by the authority concerned relating to sanctioning/renewal/rescheduling of the loan applied for and I will be punishable by law for providing this false or fabricated information.

Seal and Signature of the bank
official who certified the borrower

Customer's Signature:
Name:
Name of the Borrowing organization:

*If necessary, extra paper could be used for list of companies.



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REQUIRED DOCUMENTS DETAILS

- *Details of Director/Partner/Proprietor Form of ILFSL*
- *An **Introductory Letter** and **Salary Certificate** from the employer.*
- *Net worth declaration statement of Guarantor/Director Form of ILFSL*
- ***CIB** Undertaking Form*
- *Copy of **TIN** Certificates, **NID**, **Photographs** of applicant/partner*
- ***Bank Statement** for the last 12 months*
- *Details of Equipment with Pro forma invoice/**Quotation** from supplier(s) duly accepted by by applicant.*
- *Brief **profile** of the Applicant.(employment history)*
- *Details of collateral securities with documents (if any)*
- *Please sign each of the above pages.*