



International Leasing and Financial Services Limited

DR Tower (13th Floor), 65/2/2, Bir Protik Gazi Golam Dostogir Road, Purana Paltan, Dhaka-1000.

"NOTICE OF THE 28th ANNUAL GENERAL MEETING"

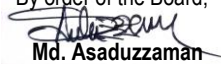
Notice is hereby given to all Members of International Leasing and Financial Services Limited ("the Company") that the 28th Annual General Meeting (AGM) of the Company will be held on Monday, September 30, 2024 at 10:30 AM (BST) through Hybrid System in combination of both online (virtual/digital platform Link: <https://ifsl.bdvirtualagm.com>) and physical presence at Sena Convention Hall, SKS Tower, (Lift-9), 7 VIP Road, Mohakhali, Dhaka-1206, to transact the following business:

AGENDA:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended December 31, 2023 along with Auditors' Report thereon and the Directors' Report
2. To declare "Zero" dividend for the year ended December 31, 2023
3. To consider election/re-election/appointment/re-appointment of Director(s)
4. To appoint/re-appoint Auditor(s) and to fix their remuneration
5. To appoint/re-appoint Corporate Governance Auditor and to fix their remuneration.

All the Members of the Company are requested to attend the AGM.

Dated, Dhaka:
September 09, 2024

By order of the Board,

Md. Asaduzzaman
Company Secretary (CC)

Notes:

- ❖ The 'Record Date' in lieu of Book Closure was September 26, 2024. The Shareholders whose names have appeared in the Members Register of the Company under Central Depository System (CDS) on the Record Date will be eligible to participate at the 28th AGM and vote thereat, and will be qualified to receive Dividend (if any);
- ❖ A Shareholder/Member entitled to participate and vote at the AGM may appoint a proxy to participate at the meeting and take part in the proceedings thereof on his/her/its behalf. Scanned Copy of "Proxy Form" duly signed and affixed with Stamp(s) of BDT 100 must be sent through email to Bank's Company Secretariat at asad@ifsl.com or Hard Copy thereof must be deposited at the Registered Office of the Bank not less than 72 hours before commencement of the AGM.
- ❖ For joining through digital platform, and/or for voting on the proposed resolutions, a Shareholder/Member entitled to participate and vote at the AGM shall have to login into the system by putting 16-digit Beneficial Owner (BO) Number and other credentials as a proof of identity. The Process/Procedure for logging into and Participation/Voting through the Digital Platform will be notified by email and will also be made available at the Bank's Website: <https://www.ifsl.com>. Members whose contact details have been updated/changed in the meantime are requested to email us at asad@ifsl.com mentioning their full name, BO ID, email address and mobile number.
- ❖ The Virtual/Digital Platform [Link: <https://ifsl.bdvirtualagm.com>] shall be opened 24 hours before commencement of the AGM and shall remain open until the closing of the meeting. Through the link questions/comments may be submitted electronically during this period and voting may be done until closing of voting facility for counting and declaration of the voting result.
- ❖ Link for downloading the Annual Report 2023, Notice of the 28th AGM, and Proxy Form shall be sent in soft form to the email addresses of the Members available in their BO Accounts maintained with the Depository and also be made available at the Bank's Website: <https://www.ifsl.com>. Any Member may collect printed copy of the Annual Report 2023 from the registered office of the Bank.